

(On the letterhead of the Company)

(CIN:.....)

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS (SR. NO.: 2015-2016/BM/01) OF (NAME OF THE COMPANY) ON (WEEKDAY), THE (DATE) DAY OF (MONTH) (YEAR) AT THE REGISTERED OFFICE OF THE COMPANY AT (ADDRESS OF THE COMPANY), AT 11.00 A.M.

Comment [D1]: For any doubts in Sr No. please contact us

**AUTHORITY FOR REGISTRATION WITH GOVERNMENT/ TAX AUTHORITIES:**

The Chairman informed the Board that the Company is required to Authorise Mr./Ms./Mrs. Name of the Authorized Person/ Director, to represent and to do all the acts to register with Government/ Tax Authorities. After discussion the following Resolution was passed unanimously:

Comment [D2]: This can be changed VAT/Service Tax/Any other Government Authority as required

Comment [D3]: This can be changed VAT/Service Tax/Any other Government Authority as required

**RESOLVED THAT** any of the Director of the Company be and is hereby authorized to act on behalf of the Company for applying to Register with the government authorities under VAT, Service Tax, Shop Act, Professional Tax and to do the following acts, deeds and things on behalf of the Company specifically for the abovementioned registration purpose only viz:

Comment [D4]: This can be changed VAT/Service Tax/Any other Government Authority as required

- a) To sign all the Applications, Forms, Returns, Statements, Declarations and other documents and writings as required,
- b) To receive and reply all communications from the relevant Authorities on behalf of the Company,
- c) To appoint/engage consultant to act on behalf of the Company in these present before the relevant authorities and to settle their fees, and

"**RESOLVED FURTHER THAT** any of the Director of the Company be and is hereby authorized to do all such acts, deeds and things as may be necessary or incidental to give effect to the above and to delegate all or any one or more of the aforesaid power/s to any other person(s) and authorize them to exercise the powers so delegated on behalf of the Company."

**Certified True Copy**  
For Name of the Company

\_\_\_\_\_  
Name of the Director  
Director  
(DIN:.....)  
Date: DD/MM/YYYY

\_\_\_\_\_  
Name of the Director  
Director  
(DIN:.....)

Comment [D5]: Date of Submitting Resolution to concerned Authority